JULIAN MERCER

TUTOR

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PROFESSIONAL SUMMARY

Math and test preparation Tutor with 4+ years helping middle school, high school, and college students raise grades and standardized test scores. Builds clear plans for each learner, tracks progress, and communicates regularly with parents.

PROFESSIONAL EXPERIENCE

Lead Tutor Jan 2024 - Present
Sylvan Learning, San Francisco, CA

- Teach algebra, geometry, and pre-calculus to 25 students a week, with 80% of students raising their class grade within a semester.
- Write individual learning plans after diagnostic tests and update them every month using quiz results.
- Update parents after each session and hold quarterly conferences, which kept renewal rates strong in my group.
- Train four new tutors on lesson structure and questioning techniques, shadowing their first sessions.
- Run weekly group sessions for eight students on exam review, and track unit test scores in a shared spreadsheet.
- Collaborate with students' classroom teachers by phone and email to align tutoring with current homework and assessments.

SAT and ACT Instructor Jun 2022 - Dec 2023
The Princeton Review, San Francisco, CA

- Taught small-group SAT math courses and coached students through practice tests, with average gains of 90 points on the math section.
- Analyzed missed questions for each learner and assigned targeted drills that cut repeat errors.
- Held office hours before test dates to review pacing and calculator use.
- Built a bank of 150 practice problems sorted by topic and difficulty and shared it with the full instructor team.
- Gave a free diagnostic test to 30 prospective students and recommended a study schedule for each family.

Peer Math Tutor Sep 2021 - May 2022
San Francisco State University Learning Assistance Center, San Francisco, CA

- Tutored college algebra and calculus for 15 students a week in drop-in sessions.
- Logged session notes and referred students who needed more support to academic advisors.
- Joined a training workshop on active listening and applied it to keep students working through problems themselves.

After-School Math Tutor Sep 2020 - Aug 2021
Kumon Learning Center, Daly City, CA

- Guided 12 elementary and middle school students through worksheets and graded each set during sessions.
- Recorded timing and accuracy for each student and shared updates with the center director.

CORE SKILLS

Algebra and geometry instruction | SAT and ACT preparation | Diagnostic assessment | Individualized learning plans | Progress tracking | Parent communication | Study skills coaching | Online tutoring tools | Differentiated instruction | Patience and encouragement | Lesson planning | Tutor training

EDUCATION

B.S. in Mathematics, San Francisco State University, San Francisco, CA

CERTIFICATIONS

CRLA Tutor Training Program Certification (Level 1) | CPR and First Aid