JULIAN MERCER

TEACHING ASSISTANT

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PROFESSIONAL SUMMARY

Teaching Assistant with 3+ years supporting elementary classrooms, after-school programs, and tutoring in Oakland and San Francisco. Reliable with small groups, differentiated practice, and clear communication with teachers and families.

PROFESSIONAL EXPERIENCE

Teaching Assistant Aug 2025 - Present
Oakland Unified School District, Oakland, CA

- Support a third-grade teacher with 28 students, leading daily small reading groups that moved eight students up one reading level in a semester.
- Prepare differentiated worksheets and center activities each week so students at three skill levels stay on task during stations.
- Assist students with individualized education plans by following accommodations and logging progress notes for the case manager.
- Track attendance, homework, and assessments in the gradebook and flag concerns to the teacher before report cards.
- Supervise lunch and recess with a calm approach, and incident reports on my shifts fell to near zero this year.

Classroom Assistant Aug 2024 - Jul 2025
San Francisco Unified School District, San Francisco, CA

- Helped a second-grade teacher run morning routines and math lessons for 24 students, keeping transitions under three minutes.
- Tutored six students in phonics several times a week and their fluency scores rose by an average of 18 words per minute.
- Translated materials and spoke with Spanish-speaking families at conferences, improving attendance at parent meetings.
- Set up learning materials and organized the classroom library so lessons began on time.
- Gave students encouraging feedback and logged behavior data used for the teacher's support plan.

After-School Tutor Aug 2023 - Jul 2024
Boys & Girls Clubs of San Francisco, San Francisco, CA

- Tutored 12 students in grades two through five in reading and math, and homework completion rose from 60% to 85%.
- Planned weekly activities with games and hands-on projects that kept daily attendance around 90%.
- Updated parents each week about progress and goals, which resulted in positive feedback from most families.
- Followed safety procedures and checked in every student at pickup without missed sign-outs.

CORE SKILLS

Classroom support | Student tutoring | Small group instruction | Differentiated activities | Phonics instruction | Classroom management | IEP accommodations | Family communication | Google Classroom | Gradebook tracking | Bilingual communication | Behavior support | Lesson preparation

EDUCATION

B.A. in Child and Adolescent Development, San Francisco State University, San Francisco, CA

CERTIFICATIONS

Instructional Aide Basic Skills Certification | CPR and First Aid | Mandated Reporter Training